

Mike Pettit
Assistant County Executive Officer

Kaye Mand
County Chief Financial Officer

Shawn Atin
Assistant County Executive Officer/
Human Resources Director
Labor Relations

September 15, 2020

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: **Approval of and Authorization for the County Executive Officer or his Designee to Sign a Second Memorandum of Understanding Between the County and F.O.O.D. Share, Inc. in the Amount of \$1,140,000 for Four Months to Purchase Additional Food and Provide Additional Staffing to Meet the Expanded Need During the COVID-19 Pandemic; All Supervisorial Districts**

Recommendations:

It is recommended that your Board:

Approve and authorize the County Executive Officer (CEO) or his designee to sign the attached Memorandum of Understanding (MOU) with F.O.O.D. Share, Inc. (Food Share) in an amount of \$1,140,000 for four months (September – December 2020) to purchase additional food and provide additional staffing to meet the expanded need during the COVID-19 pandemic.

FISCAL/MANDATES IMPACT:

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	FEMA/Coronavirus Relief Fund (CRF)
Funding Match Required:	No
Impact on Other Departments:	Minimal

Appropriations are available in Sheriff's Office of Emergency Services Budget Unit 2506. We anticipate these costs to be fully reimbursed from state and federal sources.

Summary of Revenues and Costs:

	<u>FY 2020-2021</u>
Revenue:	\$1,140,000
Direct	\$1,140,000
Indirect-Dept.	\$ 0
Indirect-County CAP	\$ 0
Net Costs	\$ 0
Recovered Indirect Costs	\$ 0

Current Fiscal Year Budget Projections:

FY 2020-21 Recommended Budget for Sheriff's OES Division 2500, Unit 2506				
	Recommended Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	20,000,000	20,000,000	20,000,000	0
Revenue	20,000,000	20,000,000	20,000,000	0
Net Cost	0	0	0	0

Funding for these recommendations are included in the Sheriff's OES Budget Unit 2506 for Fiscal Year 2020-2021.

Discussion:

Food Share is the primary regional food bank in Ventura County. It has and continues to feed individuals experiencing food insecurity in Ventura County since 1978. As a member of Feeding America, the nation's largest hunger-relief network of food banks, as well as the California Association of Food Banks, Food Share has the unique ability and resources to acquire and distribute large amounts of food to those in need.

On April 21, 2020, your Board authorized the CEO to execute an MOU with Food Share in the amount of \$285,000 per month, to purchase and distribute additional food during the COVID-19 pandemic. Since the MOU was authorized, Food Share has successfully increased its monthly food distribution by building over 55,000 emergency food boxes equipped with enough groceries to feed a family of 4 for one week. These emergency provisions along with a bag of produce are being distributed daily at pop-up pantries throughout Ventura County. The term of the first agreement was three months (June-August 2020). The recommended amendment would extend this term through December 2020.

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Due to the ongoing impact of the COVID-19 pandemic on our county, the need to continue to enhance our food bank distribution in Ventura County exists.

The attached MOU calls for Food Share to be provided an additional \$285,000 per month for four months to continue providing emergency food boxes at weekly pop-up pantries throughout the county, with the same terms and conditions as the MOU previously approved by your Board. All funding provided by the County of Ventura is to be used to facilitate the purchase of additional food and provide additional staffing.

Funding for this action will come from the appropriations your Board approved for Sheriff OES efforts related to the COVID-19 pandemic.

This item has been reviewed by the Auditor-Controller's Office and County Counsel. For questions, please contact Scott Powers, Senior Deputy Executive Officer, at (805) 677-8761.

Sincerely,



Scott Powers
Senior Deputy Executive Officer



m.p. Michael Powers
County Executive Officer

Exhibit 1: Memorandum of Understanding